

BUSINESS PROCEDURES

District Expenditures

Approval and Payment for Goods and Services

The District Secretary shall draw and issue warrants for all Board approved claims against the District.

The Secretary is authorized to issue warrants prior to Board review and approval as directed by the Superintendent according to Iowa Code #279.29 and #279.30. Payment of personnel salaries and wages may be made according to the terms of written contracts without prior approval.

All claims for which warrants have been issued prior to review and approval by the Board shall be passed upon by the Board at the first meeting thereafter.

Revised and adopted: 12-17-90

Date of Review: 2-21-94, 01-20-97, 03-20-00, 06-16-03, 05-21-07

LEGAL REF: Code of Iowa Chapters 279.29, 279.30