

BUSINESS PROCEDURES

District Expenditures

Requisitions and Purchases Made From School District Operating Fund

Requisitions for materials and services are to be made in the proper manner as designated by the Superintendent of Schools.

No purchases shall be made without the approval of the Superintendent and payment shall not be made for materials or services without the approval of the Board of Directors.

Date of Adoption: 11-17-86

Date of Review: 10-2-90, 2-21-94, 01-20-97, 03-20-00, 06-16-03, 05-21-07

LEGAL REF: Code of Iowa