

BUSINESS PROCEDURES

District Expenditures

Purchasing Policy

It shall be the policy of the School District to purchase products and services from within the Anita School District, provided that such products and/or services are competitive in quality, serviceability and price.

The Superintendent of Schools shall approve all purchases made in the name of the School District.

A list of bills, for Board review and approval, shall be presented to the Board monthly.

The Board reserves the legal right to refuse approval of payment for materials and/or services for good cause, as determined by a majority vote of the Board.

Competitive bids shall be taken for good or services in accordance with current state law.

Date of Adoption: 11-17-86

Date of Review: 10-2-90, 2-21-94, 01-20-97, 03-20-00, 06-16-03, 05-21-07

LEGAL REF: Code of Iowa Chapters 297.7, 297.8, 301.7, 301.8