

BUSINESS PROCEDURES

Budget

Preparation of the Budget Document

The preparation of the formal budget document for state certification shall be the responsibility of the Superintendent of Schools. A complete budget shall be prepared by the Superintendent of Schools and presented to the Board of Directors for certification at its regular meeting in April but not later than April 15.

Date of Adoption: 11-17-86

Date of Review: 10-2-90, 01-17-94, 01-20-97, 03-20-00, 06-16-03, 05-21-07

LEGAL REF: Code of Iowa Chapters 24, 257, 273, 442