

EDUCATIONAL PROGRAM

Reconsideration of Instructional Materials  
Administration Regulation

Persons who have objections to any instructional material (textbooks, library books, or other audio-visual materials such as films, filmstrips, records, pamphlets, etc.) shall obtain and complete a form designated for that purpose from the Superintendent or building principal. A materials evaluation committee shall be appointed by the Superintendent. This committee shall include the Superintendent, a building principal, a classroom teacher, the media director, and two citizens of the District. This committee will make a written recommendation to the Board. This recommendation will be:

- (1) to take no removal action;
- (2) to remove all or part of the challenged material from the school program;  
and,
- (3) to limit the educational use of the material to a specific age group or class, or other action, as deemed appropriate.

The Board will study the committee's recommendation and will then make the final determination of the continued use of the questioned instructional material.

Date of Adoption: 04-09-07

Date of Review:

Date of Revision:

LEGAL REF: (Code of Iowa) 279.9, 280.3, .14, 301 (1989) IAC 670, 3.5(2), (21) 281 12.5  
(22)

Request for Reconsideration of Instructional Materials  
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Date \_\_\_\_\_

Title: \_\_\_\_\_

Book       Workbook       Audiovisual       Other \_\_\_\_\_

Author: \_\_\_\_\_

Publisher: \_\_\_\_\_

Request initiated by: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Do you represent:

- Yourself
- An Organization (name) \_\_\_\_\_
- Other Group (name) \_\_\_\_\_

1. To what in the instructional material (s) do you object? (Please be specific and cite pages.)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. Did you read the entire instructional material(s)? \_\_\_\_\_  
What parts ? \_\_\_\_\_  
\_\_\_\_\_
3. Are you aware of the teacher's objective in using the instructional material (s)?  
\_\_\_\_\_  
\_\_\_\_\_
4. For what age group would you recommend the instructional material (s)?  
\_\_\_\_\_

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5. What do you believe is the theme or purpose of this instructional material (s)?  
\_\_\_\_\_  
\_\_\_\_\_
6. Are you aware of judgments of this instructional material (s) by critics?  
\_\_\_\_\_  
\_\_\_\_\_
7. What would you like your school to do about this instructional material (s)?  
\_\_\_\_\_  
\_\_\_\_\_
- ( ) Do not assign/recommend it to my child.  
( ) Return it to the staff review committee for re-evaluation.  
( ) Withdraw it from all students.
8. In its place, what instructional material (s) would you recommend that would convey as valuable a picture and perspective on the subject treated?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_

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**DO NOT MARK BELOW THIS AREA**

Action taken by Materials Evaluation Committee:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Committee Members: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date recommendation submitted to Board of Education:  
\_\_\_\_\_