

Staff Personnel

Certification

- 405.1 All employees required to hold a certificate or statement of professional recognition from the Iowa Department of Education are required to have a certificate or statement valid for the position for which they have been employed on file in the business office prior to commencing duties.
- 405.2 All professional employees required to be certificated by the State Department of Education are required to have an official copy of their college transcripts on file in the business office prior to commencing duties. Employees earning additional credits shall file an official copy of their college transcripts in the business office.

Date of Review: 6-25-90, 11-15-93, 12-16-96, 09-20-99, 02-17-03, 02-19-07

LEGAL REFS.: Chapter 20, 279.8, Code of Iowa