

BOARD OF DIRECTORS

Agenda For Board Meetings

An agenda with appropriate enclosures will be prepared and delivered or mailed to schools and to each Board member by the Superintendent. These should reach the members of the Board sufficiently in advance of the meeting to allow adequate time for study and review.

The agenda for each regular and special meeting shall be posted at the administrative office at least 24 hours prior to the time of said meeting. The agenda shall also be widely distributed to staff, to citizens requesting it, and to the news media. A board book, including the agenda and backup materials provided for the Board member, will be available to the public in the board room during the meeting. Board books are available prior to the meeting in the office of the superintendent.

Action on any item can only take place with items on the agenda as published. These provisions do not preclude the taking of testimony at regularly scheduled meetings on matters not on the agenda, which any member of the public may wish to bring before the board, provided that no action is taken by the board on such matters at the same meeting at which such testimony is taken.

Individuals or groups who wish to place an item on the agenda should do so by contacting the Superintendent, at his office in the high school building. Requests should include name, address, phone number, organization represented, purpose of the presentation, and pertinent background information. To be included on the regular meeting agenda, requests must be received by the superintendent not later than seven calendar days prior to the meeting.

Revised and adopted: 08-20-90

Date of Review: 10-18-93, 11-18-96, 8-16-99, 01-20-03, 01-15-07