

BOARD OF DIRECTORS

Open Meetings

Any gathering of a majority of Board members, either formal or informal, in which deliberation of a policy matter takes place, is defined as a meeting. All such meetings, unless specifically exempt from the open meetings law, are required to have proper notification, public access, open Board discussion and voting by the Board members on the issues properly before the Board, and a public record of the proceeding in the form of written minutes.

All public Board meetings shall be conducted in accordance with the provisions of Iowa law. The Board secretary shall be responsible for public notification of all meetings, arranging for tape-recording (when necessary), and making minutes of all meetings, and retain appropriate minutes and records as required by law.

The minutes shall be kept on file as the permanent official records of school legislation for the district. The secretary shall act as custodian of the minutes, and shall make them available to any citizen who wishes to examine them during usual office hours of the district.

Date of Adoption: 03-14-85

Reviewed 6-25-90, 10-18-93, 11-18-96, 8-16-99, 01-20-03, 01-15-07

LEGAL REF.: Iowa Code Section 28A, 68A